







Stephano Method Nikodem

Senior Auditor

Personal Information

-  Fluent in English
-  themethodsecond@gmail.com
-  +255 759 268 601
-  Arusha, Tanzania

Core Competencies

- Accounting and Finance Skills
- Tax planning Skills
- Auditing Skills,
- Cost Analysis and Reduction Skills
- Financial Analysis Skills
- Inventory Management
- Goal/Objective Oriented
- Good Analytical Design

Software Proficiency

- Accounting software; (QuickBooks Enterprise, Vision Software)
- Application software;5+ (MS Word, Excel, Outlook, PowerPoint))
- Computer Software Skills. Software installation, security and updates.
- Graphics: Photoshop.
- Social Media (Facebook, Twitter, Instagram, What's up): Reach, customer interaction.
- Presentations/Slideshows (PowerPoint)
- Graphics: Photoshop.
- Email (mail merge, filters, folders, rules)

Professional Experience

Senior Auditor
Timeless Business Solution
Dec 2021 – to date

Key Roles:

- Tax planning
- Forensic accounting and Cost Accounting Analysis

Previous Experience

- Graduate Accountant at Happy Sausages Ltd [2021 – to date]
- Acting Deputy Principal for Academic Affairs (DPAA)at IMS) [2015 – 2016]
- Dean of Students at IMS [2015 – 2015]
- Tutorial Assistant and Finance Officer at IMS [2014 – 2016]
- Mathematics Teacher at Wari SS [2015 – 2015]
- Tax Assessor at TRA Tabora [2012]
- Assistant Academic Master, Mathematics Teacher at Izimbiri SS [2010]
- Academic Master, Mathematics and Geography Teacher at Usoji SS [2009 – 2010]

Academic Qualifications

Bachelor Degree of Finance and Banking GPA 4.37/5

By Institute of Accountancy Arusha [2013]

ACSEE Division Two

By NACTE [2009]

CSEE Division One

By NACTE [2006]

Professional Qualifications

- **CPA** – Graduate Accountant [2021]

Reference

Available on request

